

## The Statutory City of Ústí nad Labem

is announcing

a tender for filling a post of a director in a state-funded organization

**ZOO Ústí nad Labem, state-funded organization with the seat in Drážďanská 23,  
400 07 Ústí nad Labem**

Requirements:

- completed Higher Education
- at least 3 years of work experience in a managerial position
- organizational, communication and leadership skills
- work experience in the field is of the advantage
- active knowledge of English language
- basic knowledge of financing a state-funded organization
- without any criminal record
- expected start date in the position 1.7.2017

Application form requirements:

- the candidate's written application must contain the following details:
  - name of the tender
  - name, surname and title
  - date and place of birth
  - nationality
  - permanent address
  - ID number
  - date and signature on the application form
- Following documents that form a part of the application
  - structured professional CV containing information about past employments and technical skills and knowledge
  - a certificate of the highest qualification reached
  - extract from the criminal record that is not older than 3 months. A foreign national will present a similar document
  - an original concept of development of the organization signed by a candidate (no more than 5 pages long of A format)
  - a written agreement for processing personal data for a given tender as amended by act Nr. 101/2000 of collection of laws about personal data protection in the valid form (the form is available at <http://www.usti-nl.cz/cz/ostatni/rychlaorientace/nabidka-pracovnich-mist.html> )

Salary bracket: 12<sup>th</sup> salary bracket

Salary terms comply with the law Nr. 262/2006 of collection of laws, Labour Code

**All documents must be original or officially certified copies.** You can bring the application in person to the filing office of the Municipality of Ústí nad Labem or post it to the Municipality of Ústí nad Labem, Head of MOŠ Department, Velká Hradební 8, 400 01 Ústí nad Labem. The deadline is in May the 5th at 12pm. Please mark the sealed envelope with „**VŘ ZOO**“.